



that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at www.state.tn.us/health/boards/calendar.htm and on the bulletin board located in the reception area of the Health Related Boards located at 227 French Landing, Suite 300, Heritage Place Metrocenter, Nashville, TN 37243.

A detailed meeting agenda will be available online when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615)532-4384

TENNESSEE DEPARTMENT OF HEALTH

MEMORANDUM

Date: January 6, 2012

To: Andrea Turner, Director of Communications and Media Relations

From: LaTonya Shelton, Board Administrator

Name of Board or Committee: Office Based Surgery Standing Committee

Date of Meeting: January 24, 2012

Time: 5:00 p.m., Central Time

Place: Health Related Boards
227 French Landing, Ground Floor, Iris Room
Heritage Place Metrocenter
Nashville, TN 37243

Major Item(s) on Agenda:

1. Review T.C.A. § 63-6-221 (m)(1)(B)
2. Elect Chair to replace George Eckles, MD
3. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

PH-1850 (Rev. 3/79)

RDA N/A